



Oldcastle Primary School

Inspire ★ Motivate ★ Educate

Mr Jeremy Malessa-Thompson

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Minutes – Full Governing Body 3.4.19

Apologies

- Angela Morelli, Sarah Davies, Rachel Evans, Damian Faulkner, Neil Harris

Present

- Jeremy Thompson, Ceri Littlewood, Sara Peters, Dave Heyburn, Clare Davies, Barrie Lewis, Jane Hughes, Nerys Sales, Heather Holder.

1. To consider any vacancies and welcome a new governor

For Information	To be Actioned/Response
• No current vacancies. • We welcome Heather Holder a new parent governor, mandatory and non- mandatory training was explained, and a booklet will be sent out when available. • The chair made reference to the importance of regularly attending meetings and the commitment required of holding a governor post.	

2. Report of the Corporate Director Children

For Information	To be Actioned
• Item 1,2,3,4, 9, 10 for information only • Item 5 - Ex-gratia payments protocol • Item 6 – CSC PM for teachers and headteachers policy - Governors questioned whether the school already met these standards? The HT advised that the school currently exceeds the standards in many area • Item 7 – CSC pay policy 2018 – Discussion was held around the pay scale differences for teachers between England and Wales and it was agreed that all future teaching posts would be advertised with the welsh scale as an attachment. • Item 8 – CSC Capability Procedure for teachers and headteachers – Discussion was held around the adequacy of the policy and what the school currently does to support staff. The HT advised that the school has a professional development and coaching plan in place. • Item 9 – noted that the schools mandatory e-learning is up to date.	• noted • Agreed by FGB • Agreed by FGB • Agreed by FGB • Agreed by FGB

3. Headteacher Report

For Information	To be Actioned
• Agree Budget for 2019/2020 • The budget for the year 19/20 was present, Delegated budget is £1,288,486 based on 437.38 children. • The LA provided a first draft and the school proposed their own figures based on knowledge to hand. • Estimated Income is expected to be as shown, with the additional income of back funding from after school club, this is likely to be around £50,000. Governors asked how this worked and the HT advised that after school club staff are funded from budget each month and then payment is made back to budget annually, usually in April/May. • Governors asked why staffing budget was increased and premises decreased, the HT advised staffing was likely to be more due to maternity returners and premises was less as we had completed a number of large projects this year and this would not need maintenance next year. • Agree staffing structure 2019/2020 • A staffing structure document was provided and discussed. A detailed plan showing names is not yet available as the school currently has a number of temporary teachers and are currently advertising permanent teaching posts. Details will be provided when the recruitment process is complete.	• The school's proposed budget was agreed by FGB • The staffing structure was agreed by the FGB

4. Correspondence brought forward

For Information	To be Actioned
• N/A	

5. Matters deemed Confidential

For Information	To be Actioned
• N/A	

6. Agree minutes from last meetings

For Information	To be Actioned
• FGB Meeting 14.11.18 • Curriculum Meeting 16.1.19 • Finance Meeting 31.1.19	• Agreed by FGB • Agreed by FGB • Agreed by FGB •

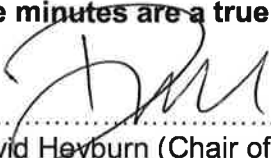
7. Any other business

For Information	To be Actioned
• N/A	

8. Next Meetings

For Information	To be Actioned
• Curriculum 15th May 4.30pm • Finance 26th June 4.30pm • FGB 10th July 4.30pm	

The minutes are a true reflection of the meeting


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David Heyburn (Chair of Governors)

10 July 2019
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Date

The meeting closed at 6.30pm

