



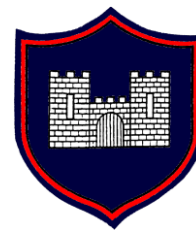
Oldcastle Primary School

Inspire ★ Motivate ★ Educate

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Minutes – FGB 13/7/18

1.

Apologies – Angela Morelli, Sarah Davies, Lyn Walters, Barrie Lewis, Rachel Dando, Rachel Evans, Sara Peters

Present – David H, Claire D, Damion, Martha, Neil, Jane, Ceri, Jeremy

2. Data Protection

For Information	To be Actioned
Governors discussed the policy and clarified that it met new GDPR regulations. All governors were happy with the Data Protection Policy and voted to adopt it. It was signed off by David Heyburn.	To make available on the school website.

3. Staffing Structure.

For information	To be Actioned
The head teacher discussed the staff structure in his report. It was proposed for September the following: Run 15 classes all with qualified staff working towards ratios in the Foundation Phase. One member of teaching staff will be providing support/Interventions in the Foundation Phase HG Nursery will be taught by a GTP Teacher and the Foundation Phase lead One of the year 4 teachers will move up with her class. A year 2 teacher has been appointed on a one year fixed term contract.	

4. Planning for Governor Report

For Information	To be Actioned
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12th and 26th September was proposed and agreed for writing the Governors report.	
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5. **Agree Inset Days**

For Information	Action Required
Monday 3rd September- Inset, Children return on the 4th September. Monday 22nd July - Inset 5th,6th and 7th November. Inset Days Governors discussed the pros and cons of a block of inset days. It was agreed unanimously that the school would block 3 days in the autumn term and would take feedback on whether this was something to consider in the future.	Action - School admin team to notify LA and parents of proposed dates - completed

6. **Dates for meetings**

For Information	To be Actioned
Autumn Term 12th September @4:30 data pack/target setting 26th Sep - Curriculum Meeting 10th Oct -Finance Committee 14th NoV - FGB @ 4:30 Open invite 3:30-4:30 16th Jan - Curriculum Meeting 30th Jan - Finance Meeting 27th March FGB 15th May -Curriculum Meeting 26th June- Finance Meeting 10th July FGB	

8. **Confirm the minutes from the last FGB and committees**

For Information	To be Action
These were agreed as a true reflection and the FGB and Finance were signed off.	JMT to provide a quote for Solar

9. **Correspondence and AOB**

For Information	To be Actioned

A meeting needs to be arranged for pay review. The schoolchildren have raised £1500 for outdoor play equipment.	A meeting will be held next week. Proposed 18.7.18 The school governors unanimously approved the spending of £1580 for a custom built storage unit to put it in.
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*Governors who are not present are unable to vote on FGB business for that meeting.

The minutes are a true and accurate reflection of the meeting

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David Heyburn (Chair of Governors)

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Date