

OLDCASTLE PRIMARY SCHOOL

INSPIRE - MOTIVATE - EDUCATE

Goreu Cam, Cam Cyntaf - The most important step is the first step



Additional FGB Minutes 13th February 2025

Present - Ceri Littlewood, Nerys Sales, Ros Whitelock, Amanda Moore, Page Baldwin, Lowri George, Jack Shaw, Sara Peters, Damian Faulkner, Lyn Walters, Ian Williams, Angela Minton, Rachel Evans, Heather Holder, Barrie Lewis

Apologies - Martin Smidman

Non Attendee - Janine Burr

1. To receive apologies for the meeting

• For Information	• To be Actioned
• Apologies - Martin Smidman	None

2. Discussion following a visit from Tony, Chair of Governors, Litchard Primary

• For Information	• To be Actioned
- The meeting has been called to discuss the visit from the chair of governors from Litchard Primary. Main things to discuss: School Improvement Plan - How to assign governors to monitor the school. This has previously been done by year group and AOLE's and now progression steps. - Discussion held as to whether to change the allocation of monitoring. - Governors could take the school improvement plan priorities to provide focus. This provides a good link with the SIP and provides focus for governors. - Governors will be able to feedback in FGB meetings about the SIP - Discussion held about how areas are fed back to the FGB - CL informed governors about the changes to the School Improvement Plan (SIP) following the ESTYN inspection. The recommendations from ESTYN have been included in the SIP. The idea is that governor allocation would change from progression steps to the SIP priorities - DF asked for clarification on how this would work. CL provided clarity. - AM asked who the staff would be to link in with. CL explained lead staff but also explained any staff could be spoken to or CL would provide signposts. - AM reminded governors they are the critical friend and should challenge the SIP. Therefore this approach provides a good focus for governors.	

Mrs Ceri Littlewood - Headteacher

South Street, Bridgend. CF31 3ED

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CL reminded governors of the SIP Priorities ● Priority 1 - Reading to raise standards ● Lead - Lyndsey Hodgson ● Priority 2 - Self Evaluation to impact teaching and learning ● Lead - Ceri Littlewood / Lyndsey Hodgson ● Priority 3 - Outdoor Learning ● Lead - Dan Murdoch / Any FP staff / Year 6 research ● Priority 4 - Challenge ● Lead - Ceri Littlewood	All governors agreed with the change
It was decided to share a google form to allow governors to choose the priorities they wanted to be involved with.	A Google form will be sent out to governors
Headteacher / Chair Meeting Minutes ● Feedback from HT and Chair / Deputy Chair bullet point minutes have been provided following the last two meetings ● BL said the minutes were great and precise. The minutes raised some questions from governors who on occasion wanted more information. ● BL suggested that minutes are not required for every discussion meeting	Bullet point meeting minutes to be circulated following HT / Chair meetings
Governor Profile A target from the Governor Self Evaluation was to improve the profile of the governing body within the school community. The group felt this was a good idea to raise the profile of governors. SP reminded the governors that a google form had previously been sent for them to provide information for the profiles.	Resend the google form

3. Actions

● For Information	● To be Actioned
Google Form SIP Priority Areas sent to governors. Minutes circulated from HT / Chair meeting Governors Profile form to be resent	● SP ● DF ● SP

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4. Correspondence brought forward at the discretion of the Chair

• For Information	• To be Actioned
None	

5. AOB

• For Information	• To be Actioned
A reminder that there is a governor's meeting next Tuesday. The meeting is a combined Curriculum and Finance meeting and all governors are invited to attend. Ian Williams offered his apology for not attending as many meetings as possible due to his BCBC committee meetings Fashion Show update. Ian thanked the school for its support of his mayoral charity, Y Bont. Governors were pleased to hear the event was happening and gave their full backing. BL suggested the governors could provide a bottle donation to the raffle. All governors to push the raffle ticket sales. DF mentioned the community fayre at Brackla DF asked whether the School savings could be opened to Toddler Group. Dates of school events to be finalised and shared with governors.	All governors to note Noted Governors approved the event. CL said plans for this were already in place DF to arrange CL / AW

The minutes are a true reflection of the meeting held on 13th February 2025

Name - Damian Faulkner Date - 09/07/25

Damian Faulkner Chair of Governors

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