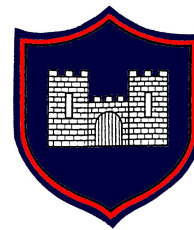




Oldcastle Primary School

Mr Jeremy Malessa-Thompson
Headteacher
South Street
Bridgend
CF31 3ED

Telephone: 01656 815790
Email: admin.oldcastleprimary@bridgend.gov.uk



Parents Focus Group - Wednesday 3rd October 2018

Present - Sara Peters (Grants, Media and Safety Officer)
Ceri Littlewood - (Deputy Headteacher)
15 parents

1. Welcome

For Information	To be Actioned
The aim of the parents focus group is: • engage with parents • gain feedback • consult with parents • provide suggestions	

2. Playground development

For information	To be Actioned
The group were updated on the progress made to the playground. This includes netball court and tennis court markings, sun shade, access ramp, artificial grass, shelters, playground markings including hop scotch, running track and race track. Further developments are being identified to make future improvements to the outside areas.	For information

3. Google for Education

For Information	To be Actioned
The school have become a Google for Education school which means that we are using Google apps to collaborate and communicate with staff and pupils. Currently children in key stage 2 are being instructed how to log onto the apps that they will use within their classroom environment. Over time this will be rolled out to include pupils in foundation phase. All access to the Google apps is controlled and monitored by Oldcastle Primary. A session for parents is planned for November where we will encourage parents to come along and have an introductory session on Google classroom.	Promote parents Google session once confirmed.

4. Parents Evening Week

For Information	To be Actioned
Parents evenings week is planned for week beginning 22nd October. The school are currently setting up the online bookings for the parents evening week and these will be live for parents to book appointments shortly.	Send information home to parents once set up.

5. Grounds Day

For Information	Action Required
Periodically the school arrange a Grounds Day to tidy up some of the external grounds areas. We are planning a Grounds Day on Friday 26th October from 1pm to 5pm. If you are able to help out please let us know or just pop along. We are grateful to any support parents may be able to give us at any stage during the afternoon. We hope to finish painting the site safe on the main playground, tidy up our planters, and generally tidy up the grounds.	School to develop list of jobs for 26th October Promote to parents.

6. STEM Week

For Information	Action Required
STEM week is planned for week beginning 12th November. The school are planning some exciting events throughout the week.	

7. Website

For Information	Action Required
The website is an important aspect of school life and is being developed to ensure that up to date relevant information is included. Class pages are being further developed and these currently have class newsletters included as well as teacher and support staff information. Some year groups have information on weekly spelling and homework tasks. These will be included on all class pages where relevant. A parent asked about contacting the teacher - communication with class teachers can be done through the school admin email address. One parent asked about a copy of the newsletter being printed and sent home.	For information As a school we are trying to become paperless and we currently have 430 children enrolled at the school. Sending the newsletter electronically is the most effective

The website is also being updated to enable it to be mobile compatible. This will mean that when viewed on a mobile device the screen layout will automatically adjust to the device.	and economical way of communicating with parents. The newsletter is also included on the website weekly so parents may print off a copy if required.
---	--

8. School Improvement Plan

For Information	Action Required
The group were informed about the School Improvement Plan. As part of the Improvement Plan, staff are currently working in groups addressing 4 different themes - marking, homework, differentiation and literacy. Following the reviews of these themes any changes to policy will be presented to future Parents Focus Group meetings. The Parents Focus Group were asked to bring any suggestions / comments to the next group meeting.	Information

9. Governing Body

For Information	Action Required
The School Governing Body are holding a 'Meet the Governors' session on 14th November from 3.30pm to 4.30pm. All parents are invited to the informal session.	Information

10. Any other issues

For Information	Action Required
The School Savings Scheme has been nominated for a Credit Union Wales award. The school are delighted to have been nominated and recognised for the success of the scheme which has seen children save over £11,000 in the past year. PTA Events - the PTA are arranging a couple of events over the next few months, including coffee mornings, discos and christmas events. The PTA will also be arranging a meeting for parents shortly.	Information PTA disco tickets on sale PTA Meeting to be timetabled.

11. Other information

For Information	Action Required
The next meeting of the Parents Focus Group will take place next term and will be held in the evening. All parents were thanked for attending.	