



Accessibility Plan and Policy

This Accessibility Policy and Plan are drawn up in compliance with current legislation and requirements as specified in Schedule 10, relating to Disability, of the Equality Act 2010. School Governors are accountable for ensuring the implementation, review and reporting on progress of the Accessibility Plan over a prescribed period.

Definition of Disability

A disabled person is defined as someone who has a physical or mental impairment which has an effect on his or her ability to carry out normal day-to-day activities.

We are committed to providing an accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.

Accessibility Plan

An Accessibility Plan will be drawn up to cover a three-year period.. The Accessibility Plan will contain relevant actions to:

- Increase access to the **curriculum** for pupils with a disability, expanding and making reasonable adjustments to the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils. This covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school visits. It also covers the provision of specialist aids and equipment, which may assist these pupils in accessing the curriculum.
- Improve access to the **physical environment** of the school, adding specialist facilities as necessary. This covers reasonable adjustments to the physical environment of the school and physical aids to access education.
- Improve and make reasonable adjustments to the all forms of **communication** including written information to pupils, staff, parents and visitors with disabilities. We acknowledge that there is a need for on-going awareness raising and training for staff and governors in the matter of disability discrimination and the need to inform attitudes on this matter.

Accessibility Plan - Aims and Objectives

We endeavour to make our premises, curriculum and information accessible to all. We will:

- Increase access to the curriculum for pupils with a disability
- Improve and maintain access to the physical environment
- Improve the delivery of written information to pupils and parent

Our Accessibility Plan and Equal Opportunity Policy supports our work in this aspect of school improvement.

Please let us know if there is anything we can do to improve our provision and try to inform us in advance of your visit if you have any special requirements.

We are able to provide:

- a member of staff to meet you on arrival and accompany you on your visit to our school
- a communicator / translator booked in advance of the visit for anyone who needs this service
- there is one parking spaces provided on site but we will meet anyone who has difficulty walking long distances or wheelchair users at the school gate and accompany them into the school.
- there is flat access to both the junior and foundation phase buildings
- a seat next to the aisle at school concerts and special events for anyone who needs 'extra space' or is a wheelchair user
- 2 disabled toilets with adapted hand wash facilities and plenty of space for moving about
- special dietary requirements can be catered for with advance notice
- documents in a variety of languages provided by the translation service Oldcastle Primary School Accessibility Plan and Policy

We will try to make your visit as comfortable and enjoyable as possible. As part of our overarching aim for pupils to fulfil their full potential across the curriculum we will endeavour to ensure that all children are given the necessary support to access learning in this area.

The tables below sets out how the school will achieve our aims and objectives

Curriculum

Target	Current Good Practice	Action	Timescale	Responsibility	Impact / Evaluation
Staff training in all aspects of ALN / special needs	All staff trained and are aware of the ALNCO Bill	Training record completed	Training completed in September	LH	All children able to access all areas of the curriculum and work towards achieving age related expectation.
Identification of pupils with additional needs	ALNCO shares information with staff as applicable. ALN Register updated as required Red Folder updated with specific risk assessments	Additional training implemented when appropriate	Ongoing	LH	All children able to access all areas of the curriculum and work towards achieving age related expectation.
Access to the curriculum with good progress made	Appropriate staff aware of needs of children and use of interventions	Commission partnerships where necessary eg speech and language	Ongoing	ALL	All children able to access all areas of the curriculum and work towards achieving age related expectation.
Support for pupils including one to one support	One to one's complete induction Relationship with recruitment agency Tracking pupils??	Commission partnerships where necessary eg speech and language ALNCO to identify additional training / support required	Ongoing	ALNCO / SLT	
Classroom organisation and environment	Classroom furniture ensures improved access ALNCO provides specialist advice to class teacher LSO support and training	ALNCO to train LSO's as required	Ongoing	ALNCO / SLT	
Out of school activities are open for all	Risk assessments in place to include all children in school trips.	Ongoing risk assessments and review	Ongoing checks and review	ALNCO / SP	

Physical Environment

Target	Current Good Practice	Actions	Timescale	Responsibility	Impact / Evaluation
Ensure school is accessible for all people	School is accessible to all via the main entrance	A lift would be required if disabled access was required to the upstairs junior building	As funding is available / required	CL / SP	All access routes accessible as required
Improvements to the physical environment for disabled pupils and parents	Dropped kerbs painted yellow External surfaces even and accessible Canteen building has a level access	Maintain painting Visual check All staff to be aware of entrance	As required	CL / SP	Termly Health and Safety Walkround
Ensure appropriate toilet facilities are available on the school site	Appropriate toilets provided. Nursery and reception toilets identified for redevelopment	Development works scheduled for October 2022	October 2022	CL / SP	Governors Annual Report Project Plan complete and reviewed
Ensure all disabled people can be safely evacuated	Risk assessments developed as appropriate including Personal Evacuation Plan	Meeting arranged with new starters or children that require additional short term support with mobility	Ongoing	SP	Safe evacuation when necessary
Classroom organisation and environment	LED lighting installed in all classroom and staff areas Blinds installed to limit glare Floor replacement plan developed No display policy to reduce stimulation for certain groups Classroom and corridors are painted in a neutral colour	Replace blinds as required Plan implemented for the floor replacement	Ongoing	CL / SP	Impact of LED lighting - research reviewed Classroom blinds replaced Floor replaced Termly Health and Safety Walkround
Sensory Room developed	Sensory room used by staff and pupils	Room complete July 2022	Complete and use ongoing	LH / SP	Feedback from staff and pupils

Communication

Target	Current Good Practice	Action	Timescale	Responsibility	Impact / Evaluation
Information on website accessible for all	Website is mobile friendly allowing users to alter the size of the text and images Website / School App can be translated to allow languages other than english to be visible	Ensure all information is relevant and up to date	Ongoing	SP	Website reviewed on a regular basis
School information to be accessible and clear for all	Corporate templates to be used on all documents to ensure clear and concise information Weekly newsletter sent to all parents Font used to be clear and easy to read Google translate used by staff if required Family Engagement Officer creates effective relationship with non english speaking parents and helps with parents completing forms	Ensure all information is relevant and up to date	Ongoing	SP	Website statistics analysed to ensure effectiveness of communication Up to date email addresses
Staff to be aware of all accessible formats available	Website accessibility Other formats of documents can be provided as required	Reminder for staff	Annually	SP	Website can be translated Fonts size can be enlarged Formats available
Identification of additional needs required for new starters and their parents	Admin Manager assists with new starters and will sensitively gain information about children Meeting arranged with Headteacher / Assistant Headteacher as required if additional needs are identified	Information shared within senior staff	Ongoing	SP	Information sharing
Governors meeting	Accessibility Plan is approved by	Agenda item in	Termly	CL / SP	Governors minutes /

	school governors.	Finance meeting as part of the Health and Safety Walkround			Health and Safety Report