

OLDCASTLE PRIMARY SCHOOL

INSPIRE - MOTIVATE - EDUCATE

Goreu Cam, Cam Cyntaf - The most important step is the first step



Office Use Only

Admission Date

Class

Admission No:

PUPIL ADMISSION FORM

Pupil Information	
Child's Legal Surname	Preferred Surname
Forename(s)	Preferred Forename
Middle Name(s)	
Date of Birth	
Sex	Pronoun
Address	
	Postcode
Was your child born outside the UK (Yes / No)	

Parental Contacts	
Parents Surname	Parents Forename
Relationship to the above child	Parental Responsibility (Yes / No)
Title	Pronoun
Address (if different from above)	
	Postcode
Home / Work Tel No	Mobile Tel No
Email address	

Parents Surname	Parents Forename
Relationship to the above child	Parental Responsibility (Yes / No)
Title	Pronoun
Address (if different from above)	
	Postcode
Home / Work Tel No	Mobile Tel No
Email address	

Other Emergency Contacts

Please give details of all persons you wish to be contacted in the case of an emergency

Priority 1 Contact	
Name	Relationship to child
Home Tel No	Mobile No

Priority 2 Contact	
Name	Relationship to child
Home Tel No	Mobile No

Priority 3 Contact	
Name	Relationship to child
Home Tel No	Mobile No

Priority 4 Contact	
Name	Relationship to child
Home Tel No	Mobile No

Previous School Details	
Has your child previously attended school / nursery? (Yes / No)	
Name of previous school / nursery	
Address	
Tel No	Date of Leaving

Details of brothers / sisters in school		
Name	Date of Birth	School
Name	Date of Birth	School
Name	Date of Birth	School

Medical Information	
Doctors Name	Tel No
Address	
Does your child take any regular medication? (Yes / No) *	
Please list any medical or dietary conditions / needs that the school should be aware of, including known allergies and dietary requirements ie. asthma, nut allergy, vegetarian etc	
Please inform us of any developmental problems you are aware of such as sight, hearing, speech or behaviour	
* Please note you are required to complete a separate form for medication to be kept or administered in school	

Home Language	
Please provide your child's home language	
Can your child speak Welsh (Yes / No)	Do they speak Welsh fluently (Yes / No)
Only answer the following questions if your child can speak Welsh	
Does your child speak Welsh at home - if yes please tick one of the following below (Yes / No)	
Speaks Welsh with 1 parent / guardian only ☐	
Speaks Welsh with both parents / guardians ☐	
Speaks Welsh with siblings ☐	
Please tick if you do not wish information regarding the Welsh language to be recorded ☐	

Religion					
Please state your child's religion - please tick 1 box					
Anglican ☐	Baptist ☐	Catholic ☐	Christian ☐	Hindu ☐	Jewish ☐
Methodist ☐	Muslim ☐	Sikh ☐	No Religion ☐	Other	
Please tick if you do not wish information regarding the religion to be recorded ☐					

National Identity <i>Please state your child's national identity - please tick 1 box</i>				
Welsh ☐	English ☐	Scottish ☐	Irish ☐	British ☐
Other				

Please tick if you do not wish information regarding the religion to be recorded ☐

Ethnicity <i>Please state your child's ethnicity</i>
Ethnicity:

Please tick if you do not wish information regarding ethnicity to be recorded ☐

First Language <i>Please state your child's first language</i>
First Language:

Please tick if you do not wish information regarding first language to be recorded ☐

PARENTAL CONSENT

Data Protection

Oldcastle Primary School place a high value of the importance of information security and have a number of procedures in place to minimise the possibility of a compromise in data security. The information on this form will be used for the purpose of pupil administration, but may be used for the wider purpose(s) of the provision of education services. The information you provide may also be disclosed to any of the following: Bridgend County Borough Council, education establishments, Welsh Assembly Government, Careers Wales, ESTYN, the Local Government Data Unit as well as any other relevant body as required by law.

We will hold and use your information in accordance with the General Data Protection Act (GDPR) 2018. Further information on how we use and store data is available on our website.

Please note it is the responsibility of the Parent/Guardian to keep the school fully informed of any changes to the information on this form throughout the time your child is at school

Internet Consent

As a school we use a variety of information technology to enhance our learning experiences. We use Seesaw, a secure online journal for children in nursery to year 2 to document what they are learning in class. We are a Google for Education school and children are provided with a Google Workspace for Education account by the school. Welsh Government Hwb accounts for learners will also be automatically created when children start at Oldcastle. These accounts are managed by the school and appropriate security protocols are put in place. Appropriate adult supervision and controls will be in place. If you would like to discuss further please contact the Admin Team.

I agree to my child using the internet in school	☐
I agree to my child having a Google for Education / Seesaw account	☐
I agree for my child to access Gmail with adult supervision	☐
I agree to my child accessing the Welsh Government Hwb account	☐

Printed Name of Parent or Guardian:

Signature of Parent or Guardian:

Local Visits Consent

We also ask for permission for local visits under supervision, all other trips and events will be covered by our Routine Visits Form which is sent out annually.

I agree for my child to visit local areas on foot under supervision i.e. Newbridge Fields, other local schools, Local Churches and Bridgend Town Centre	☐
--	--------------------------

Printed Name of Parent or Guardian:

Signature of Parent or Guardian:

Media Consent

On a regular basis we will take photographs of children to highlight what children are doing in our School. These photos may be used in our weekly newsletter published to parents via our website and School App.

Oldcastle also has an active Twitter and Facebook accounts and we regularly post articles regarding our school and class work. Names will not be used in any Twitter and Facebook posts. There may be occasions where a newspaper or magazine article is written about an event, the success of a sports team or winners of a competition, in these cases the newspaper or magazine will want to publish photographs with names. In this instance first names only will be used.

If you do not agree to the statements please leave the boxes unticked, sign the form and return to us.

I agree to my child's photograph being used for (please tick)	
• School Publicity Purposes - Newsletter and Website • School Facebook page • Media Purposes	☐ ☐ ☐
I agree to my child's first name to be included for media purposes	☐

Printed Name of Parent or Guardian:

Signature of Parent or Guardian:

Please complete and return this form to the Administration team in Oldcastle Primary School prior to your child starting school.